

Square ACH and Webhook Setup Guide

Payments | Owners and managers

Connect Square, enable ACH if your account is provisioned for it, and add the Square webhook so FlintPOS can update remote payments and payout data automatically.

What This Guide Helps You Do

- Connect Square in Settings and choose the right location.
- Create the exact webhook FlintPOS expects, with the right events and signature secret.
- Review the fields FlintPOS updates after Square sends ACH and payout changes.

WHEN TO USE THIS SETUP

Use this setup when FlintPOS should accept Square-hosted remote payments, especially ACH, and then update the FlintPOS order when Square moves the payment to completed, failed, or canceled. The same webhook also feeds Square payout reconciliation in Reports.

SET UP SQUARE IN FLINTPOS FIRST

- 1 Connect Square from Settings**
Open Settings, go to Square Integration, and use Connect with Square. Sign in with the Square account the store already uses.
- 2 Pick the correct Square location**
After FlintPOS loads locations, choose the location that should own payments for this store. Save the settings before you leave the page.
- 3 Turn on ACH only if Square already provisioned it**
The ACH enabled with processor checkbox records that this Square account can offer ACH. Leave it off if the Square account is not approved for ACH yet.

CREATE THE WEBHOOK FROM THE SQUARE SETUP PAGE

- 1 Open Square setup instructions inside FlintPOS**
Use the Square setup instructions link from Settings so FlintPOS shows the exact webhook URL for the current app address.

**2****Create one Square webhook subscription**

In the Square Developer Dashboard, point the webhook to FlintPOS and subscribe to payment.updated, payout.paid, payout.sent, and payout.failed.

3**Save the webhook signature secret back in FlintPOS**

Copy the webhook signature key from Square into the Webhook Signature Secret field on the Square API credentials card. FlintPOS keeps the secret on the server and uses it to verify each Square request.

WHAT FLINTPOS DOES WITH THOSE EVENTS

- Square ACH can begin in a pending state before money settles.
- When Square sends payment.updated and the ACH payment completes, FlintPOS can post the payment back to the order.
- If Square marks the payment failed or canceled, FlintPOS leaves the order unpaid so staff can follow up.
- When Square sends payout events, FlintPOS stores the payout data and refreshes payout reconciliation in Reports.

Keep Going

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